

PRESENT: Supervisor S. Broderick; Councilmembers W. Geiben, J. Jacoby, R. Morreale & J. Myers; Dep. Sup. W. Conrad; Atty. A. Bax; Eng. B. Lannon; Hwy Supt. D. Trane; Police Chief F. Previte; Bldg. Insp T. Masters; WPCC Ch. Op. J. Ritter; Sr. Coordinator M. Olick and Dep. Clerk C. Schroeder

ZOOM ATTENDEES: 2 Zoom Guests.

EXCUSED: Finance Director J. Agnello

The Supervisor opened the Work Session followed by the Pledge of Allegiance and a moment of Silent Reflection keeping the citizens of Ukraine in their thoughts and prayers.

AGENDA: Additions: Broderick: Postage Meter Lease and Executive Session - Consultation with Attorney; Jacoby: Police – Excess Equipment.

Geiben MOVED to approve the Agenda, as amended. Seconded by Morreale and carried 5-0.

MINUTES: Morreale MOVED to approve the minutes of February 28, 2022 – RTBM. Seconded by Jacoby and carried 5-0.

ABSTRACT: Myers MOVED to approve the Regular Abstract of Claims Numbered 21-03698 thru 21-03703 (2021) and 22-00431 thru 22-00597 (2022) and recommended payment in the amount of \$489,927.98, plus a post-audit of \$26,325.47. Seconded by Geiben and carried 5-0.

OLD BUSINESS:

NEW BUSINESS: The Clerk’s Office received notice that an alcoholic beverage license has been applied for by the Niagara Falls County Club, 505 Mountain View Drive, for on-premises consumption at the Halfway House and from the Beverage/Golf Cart. Notice received and filed.

The Supervisor spoke with the Town Clerk who obtained quotes for a postage meter with a 5-year lease. The Clerk recommended Pitney Bowes, Option 1 – Lease to own for a total amount of \$7,861.92.

Myers MOVED to accept Pitney Bowes Option 1 for a new Postage Meter on a 5-Year lease. Seconded by Jacoby and carried 5-0.

DEPARTMENT HEAD STATEMENTS:

Buildings: Bldg. Insp. Masters said Dep. Inspector Zimmerman is working with Councilman Myers on the Sanborn Park Bathroom re-model. They will provide updated estimates by the end of the month.

Police: Chief Previte extended an invitation to the Town Board to attend an Active Shooter Drill at Colonial Village School on Friday, March 18th at 10:00 a.m.

Highway: Supt. Trane requested approval to purchase a used Roller based on the Highway Mechanic's recommendation. Trane set aside funds for this purchase which will be less than \$40,000.00.

Morreale MOVED to authorize the Highway Superintendent to purchase a used Roller. Seconded by Jacoby and carried 5-0.

BRODERICK:

1. Legal: None
2. Engineering: Lannon provided an update on several projects.
 - a) The SEQRA Lead Agency coordination has concluded on the Niagara University Solar Project. Parts 2 & 3 of the Environmental Assessment Form are being prepared for consideration at the March Board Meeting.
 - b) The Pavilion Project is out for bid with a bid opening on March 24th and a tentative award date of March 28th.
 - c) They are hoping to finish up the Waterline Project with milling, paving and lawn restoration on Hoover Road.
3. Finance: 2022 Budget Revision

A request to move \$50.00 to Water Admin. Equipment (SW1-8310-0200-0000) from Water Admin. Contractual (SW1-8310-0400-0000) to cover the purchase of a new desk chair.

Geiben MOVED the budget revision, as submitted. Seconded by Myers and carried 5-0.

4. Water Personnel: Broderick read a notification from David D'Avolio that he is retiring as Water Maintenance in the Water Department. His last day of employment will be March 31, 2022.

Geiben MOVED to accept D'Avolio's retirement, with regret. Seconded by Jacoby and carried 5-0.

Geiben MOVED to post a Water Personnel vacancy. Seconded by Myers and carried 5-0.

5. ECFE Property Access Request 2022: The U.S. Dept of Agriculture requests permission to survey/trap for European Cherry Fruit Fly (ECFF) and box tree moth in select locations within Lewiston, some of which may be on town-owned property. The Dept. hopes to place traps on roadside right-of-way's, in parks, and in cemeteries. They will approach private property landowners directly.

Geiben MOVED to grant permission to the USDA to trap for invasive pests on Town-owned property and directed the Town Supervisor to sign said authorization. Seconded by Myers and carried 5-0.

GEIBEN:

Seniors: Geiben said they received a Bid in the amount of \$210.00 on Auctions Intl. for a Pool Table, declared excess equipment.

Geiben MOVED to accept the Auctions Intl. bid of \$210.00 for the pool table. Seconded by Myers and carried 5-0.

JACOBY:

Jacoby said the Police Dept. submitted a list of excess equipment: 1 Dell 2331 printer; 2 Lexmark CS4ION printers; 1 Brother LaserJet printer HL-5240; 1 ExPro Projector w/case; 1 Solid State VHS Camcorder; 1 General Binding Corp. Polaroid Camera w/case; 1 American Outdoorsman Combination Safe 20x60; and 1 Sentinel Latch Gun Safe 18x60.

Jacoby MOVED to declare above listed items as excess equipment. Seconded by Morreale and carried 5-0.

Jacoby MOVED to place said excess equipment on Auctions International. Seconded by Morreale and carried 5-0.

One other piece of equipment is a Segway i2 w/charger. **Jacoby MOVED to declare a Segway i2 as excess equipment. Seconded by Morreale and carried 5-0.**

Chief Previte said they obtained the Segway on a grant in 2007. They are no longer under any obligation to hold on to that equipment. It was only used once. It was not really effective for what the department needs. The Chamber of Commerce expressed an interest in the Segway for festivals and other events.

Jacoby MOVED to donate the Segway i2 to the Lower Niagara Chamber of Commerce. Seconded by Morreale and carried 5-0.

MORREALE: Nothing to Report.

MYERS: Myers noted that the Sanborn Area Historical Society will host a Special Program on Tuesday, March 22, 2022 at the Sanborn Farm Museum entitled, “Jarius Rose’s Connection to NCCC” presented by Jerald Truesdell. The public is invited to attend.

They will also be hosting the Niagara Sanborn Antique Show and Sale on Saturday, March 26th from 9-4 and Sunday, March 27 from 10-4. There is a \$3.00 admission for the event.

PRIVILEGE OF THE FLOOR - None

Geiben Moved to enter into Executive Session for consultation wih Attorney. Seconded by Morreale and. Time: 6:20 p.m.

EXECUTIVE SESSION:

Present: Broderick, Geiben, Jacoby, Morreale, Myers & Bax.

Minutes taken by Attorney Bax

Issued Discussed: Received Counter-Offer – Stone Haven Boy Scout Camp – Direction provided to Town Attorney – No action taken.

Jacoby MOVED to exit Executive Session and adjourn Work Session. Seconded by Morreale and carried 5-0. Time: 6:39 p.m.

Transcribed and
Respectfully submitted by:

Carole N. Schroeder
Deputy Town Clerk